TOUCHSTONE CORPORATION

January 20, 2009

Teresa Swan, Senior Planner
Department of Planning and Community Development
City of Kirkland
123 Fifth Avenue
Kirkland, WA 98033

Re: Touchstone Park Place Office Alternative Plan
File No. CDC08-0001

Dear Teresa,

We would like to withdrawal our office alternative plan from the Design Board Review process and schedule. We have decided to pursue our mixed use alternative instead.

In addition to withdrawing our office alternative plan, we would like to revise our Fee Agreement for the design review conference and to transfer the funds on deposit to the mixed-use alternative Design Board review process. If this agreeable to you, please send us a revised fee agreement for our signature and a statement of the account for the funds that will be transferred to the mixed-use alternative review.

I appreciate your time and your assistance in this matter.

Sincerely,

Shawn Parry

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