



Pre-Submittal Worksheet
Verizon Wireless – Carillon Point
PRE13-02111

Applicant: Sarah Telschow, Odelia Pacific Corp, for Verizon Wireless
Planner: Sean LeRoy / sleroy@kirklandwa.gov / 425-587-3260
Property Address: 3000 Carillon Point
Parcel Number: 1725059058
Zone: PLA 15A

PROPOSAL:

Proposed modification to an existing wireless facility by replacing 6 existing antennas and adding associated tower mounted ancillary equipment.

CODE CONSIDERATIONS:

- Subject property is located in the PLA 15A zone, defined as a non-residential zone per KZC 117.15
- Provided the applicant can provide the original permit approval, this proposal can be processed as a Minor Modification, pursuant to the criteria found in KZC 117.105:
 - The modification is minor and will not substantially change the PWSF; and
 - There will not be any substantial changes in the impacts on the neighborhood or the City as a result of the change.
- The application should include a complete set of plans, the complete application packet (and any miscellaneous materials) and a separate sheet which addresses how the proposal will comply with the minor modification criteria. All materials should be submitted on a CD along with the standard application form.
 - The permit fees for a Wireless Minor Modification total \$861.05.
 - Please let the Planner know ahead of time when you will submit for invoicing purposes.
 - The application description indicates equipment will be tower mounted, but the plans seem to indicate equipment will run from the roof to an equipment room in the parking lot. Please clarify.
 - Plans should also show that equipment work will not result in obstructing or reducing parking levels required under the Zoning Code.
- Contrary to the minor modification provision above, if the antennas were installed without a permit, the proposal would be reviewed as a Zoning Permit – Planning Official Decision (see KZC 117.40.1).
- The application form is the same and the submittal requirements are essentially the same – minus the criteria, of course.
- The permit fees for a Wireless Planning Official Decision total \$10,857.30.

APPLICATION

- The application for the wireless minor modification can be found here → <http://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Wireless+App.pdf>

NOTE:

The information related by the City staff is a preliminary, qualified assessment which is based on the information provided by the applicant/contact person. More detailed technical review of a specific development permit application may disclose additional substantive or procedural requirements. Furthermore, in the case of a discretionary development permit, the role and authority of the City staff is advisory only. Final recommendation and decision on such permits can only be made, after public comment and/or public hearing, by the Planning Director (as to Short Plats and Zoning Code Process I Permits), the Hearing Examiner, or the Planning Commission and City Council, depending upon the type of permit.